

Check-List All Inclusive Program

[Internship Category –Recent Graduate](#)

First of all, Placement International would like to thank you for your interest and trust in our programs and services.

Please find below a check-list that will help you organize your application file.

Please notice that we will only consider your application after receiving all the documents. Please send them all at once by email.

All my documents are in English or officially translated in English (we will not accept documents in any other language)

- English resume (with details about your tasks/experiences during your past experiences)
- Essay explaining why you wish to gain experience in the USA
- Copy of your passport (must be valid up to 6 months after the end of internship) and of your previous visa(s) if applicable
- Picture
- Copy of official school transcripts of the last 2 years
- Copy of Diploma (only if diploma is in English) or Official letter from your school confirming you graduated no more than 12 months prior the start date in their internship program
- School verification letter. (stating that the school is a post-academic institution)
- Letter of recommendation. (See letters guideline for more details)
- Completed Application Checklist
- Signed Placement International agreement
- Confirmation of payment (\$550 USD registration fee)